



**TREASURER'S REPORT
FOR OCTOBER 2013**

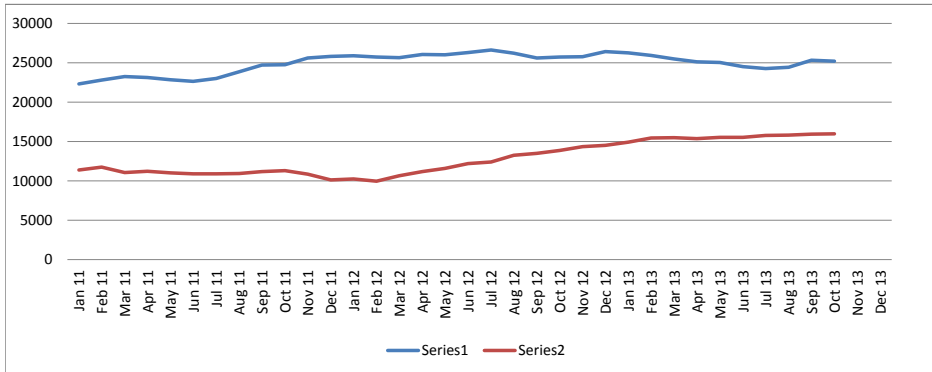
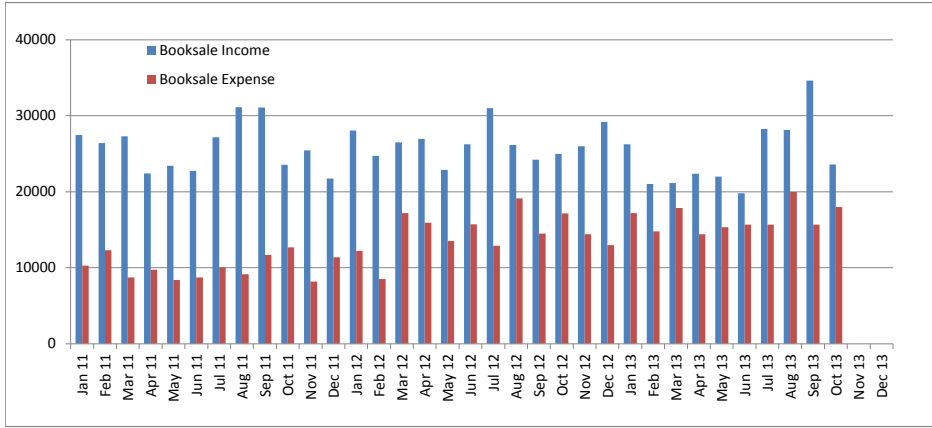
INCOME AND EXPENSES

BALANCE SHEET

| | Oct-13 | F.Y. to Date |
|---|--------------------|--------------------|
| BOOK SALE INCOME | | |
| Main Room | 11,605.86 | 49,602.99 |
| Children's Room | 3,625.50 | 17,681.40 |
| Bargain Room | 2,894.81 | 12,883.90 |
| Better Book Sale/ Vinyl/Laser Disc Sale | 35.60 | 35.60 |
| Downtown Cash | 127.00 | 677.80 |
| Volunteers | 448.76 | 2,767.87 |
| PBA/Grote | - | 3,582.75 |
| Amazon/Internet | 4,868.07 | 27,387.91 |
| Pay Pal Receipts/ Other Misc (\$0.00 ytd) | - | 9.88 |
| Total Booksale Income | 23,605.60 | 114,630.10 |
| OTHER INCOME | | |
| Contributions: Restricted/LLF | 300.00 | 350.00 |
| Contributions: Unrestricted | 200.00 | 753.34 |
| Annual Appeal | - | - |
| Interest and Dividends | 1,104.09 | 2,325.15 |
| Memberships | 1,611.00 | 4,268.07 |
| Total Other Income | 3,215.09 | 7,696.56 |
| TOTAL GROSS INCOME | 26,820.69 | 122,326.66 |
| | | |
| BOOK SALE EXPENSE | Oct-13 | F.Y. to Date |
| Accounting | | 795.00 |
| Advertising | 369.00 | 1,476.00 |
| Book Pickup | | - |
| Cash Over/Under | 0.01 | 0.37 |
| Dues & Subs | | - |
| Equipment | 306.33 | 360.69 |
| Fixtures/Furniture | | - |
| Insurance | | - |
| Internet Sales Expenses | 826.37 | 4,188.56 |
| Janitorial Services | 154.24 | 589.24 |
| Licenses & Fees | 6.88 | 301.38 |
| Meals and Snacks | 159.38 | 819.91 |
| Miscellaneous | | |
| Newsletter | 298.16 | 298.16 |
| Payroll Expense | 7,319.89 | 32,694.74 |
| Postage and Delivery | 479.46 | 577.90 |
| Printing and Reproduction | 1,869.96 | 3,128.75 |
| Professional Fees - Consult. | | - |
| Book Pricing Consultation | 59.97 | 59.97 |
| Rent | 5,285.66 | 21,142.64 |
| Repairs | | - |
| Security | | - |
| Supplies | 654.69 | 1,585.18 |
| Taxes | | 582.57 |
| Telephone | 179.20 | 695.48 |
| TOTAL BOOK SALE EXPENSE | 17,969.20 | 69,296.54 |
| NET BOOK SALE INCOME | 5,636.40 | 45,333.56 |
| OTHER EXPENSE | - | - |
| TOTAL OTHER EXPENSE | - | - |
| NET TOTAL INC W/O GRANTS | 8,851.49 | 53,030.12 |
| GRANT/GIFT EXPENSES PAID | | |
| General Grants Paid | 67,067.13 | 83,837.82 |
| LLF Directed Grants Paid | 50.00 | 300.00 |
| TOTAL GRANT/GIFT PAYMENTS | 67,117.13 | 84,137.82 |
| CHANGE IN TOTAL ASSETS | (58,265.64) | (31,107.70) |

| | |
|---|-------------------|
| Assets | |
| Borel Checking Day - to - Day | 19,045.01 |
| Borel Checking Debit Card | 2,016.67 |
| Borel Money Market | 31,448.27 |
| 1st Republic CD 228 @2.00 4/20/16 | 210,165.94 |
| Comerica Bank Checking | 5,286.45 |
| Luther Burbank Money Market | 2,215.87 |
| Luther Burbank CD 080-1 @1.00 4/25/2013 | 44,583.47 |
| SFCU Check Acct | 16.00 |
| SFCU CD 793 @0.55 6/16/2014 | 51,678.48 |
| Schwab Acct | 65.28 |
| Pay Pal Account | 37.68 |
| Book Sale Petty Cash | 215.28 |
| Book Room Mgr Petty Cash | - |
| Bulk Mail Fund | 74.81 |
| Prepaid Rent (Cubberley) | 500.00 |
| Checking, Savings, and Prepaid Total | 367,349.21 |
| Fixed Assets | |
| Leasehold Improvements | 24,548.10 |
| Furniture & Fixtures | 12,463.75 |
| Cart | 7,189.60 |
| Accumulated Depreciation | (14,314.24) |
| Total Un-depreciated Fixed Assets | 29,887.21 |
| Total Assets | 397,236.42 |
| Liabilities | |
| Rent Payable | - |
| Other Expenses Payable | |
| General Grants Payable | 49,625.00 |
| LLF-Directed Contributions Payable | 888.08 |
| Total Liabilities | 50,513.08 |
| EQUITY | |
| Endowment Fund | 159,585.67 |
| Fund for the Future | 94,574.79 |
| General Fund | 92,562.88 |
| Fund Balances | 346,723.34 |
| Total Liabilities and Fund Balances | 397,236.42 |
| General Funds available for Grants | 62,100.86 |

BOOKSALE INCOME AND EXPENSES



General Grants Payable

| | Month Adj | Adj Grant | Spent | Unspent | % Unspent |
|---|-----------|-------------------|------------------|------------------|------------|
| 2013-2014 | | | | | |
| C71 Leased Collection | | 67,067.13 | 67,067.13 | - | 0% |
| C72 Local Interest Collection | | 2,000.00 | - | 2,000.00 | 100% |
| P73 Children's/Teens Programs | | 35,000.00 | 1,375.00 | 33,625.00 | 96% |
| P74 Adult Programs | | 9,000.00 | - | 9,000.00 | 100% |
| P75 Outreach/Pgm/Staff Supplies | | 5,000.00 | - | 5,000.00 | 100% |
| Total General Grants Payable 2013-2014 | - | 118,067.13 | 68,442.13 | 49,625.00 | 42% |

LLF -Directed Contribution Grants Payable

| | Month Adj | Adj Grant | Spent | Unspent | % Unspent |
|---------------------------------------|---------------|------------------|------------------|---------------|-----------|
| D1 Terry Su LLF | | 1,000.00 | 1,000.00 | - | 0% |
| D2 C. Family Trust | | 3,005.36 | 3,005.36 | - | 0% |
| D3 Mashruwala & Majmundar Fund | | 1,000.00 | 1,000.00 | - | 0% |
| D4 Dalal Fund | | 11,995.01 | 11,995.01 | - | 0% |
| D5 Burkoth Memorial Fund | | 9,390.00 | 9,334.92 | 55.08 | 1% |
| D6 Biersch Children's Library | | 833.00 | 300.00 | 533.00 | 64% |
| D7 Agiewich Fund (Poetry) | 300.00 | 300.00 | - | 300.00 | 100% |
| Directed Contributions Payable | 300.00 | 27,523.37 | 26,635.29 | 888.08 | 3% |

* Month Adj = Any adjustment made to the grant amount this month

** Adj Grant = Current Grant amount after any adjustments