



**TREASURER'S REPORT  
FOR NOVEMBER 2013**

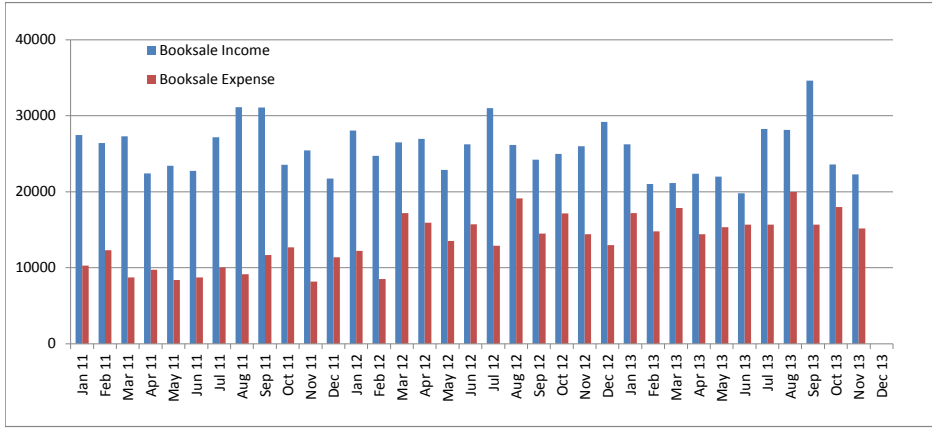
**INCOME AND EXPENSES**

**BALANCE SHEET**

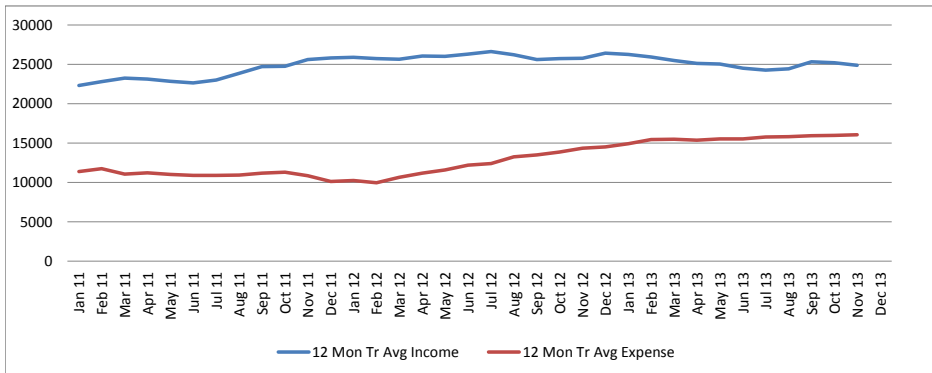
	Nov-13	F.Y. to Date
<b>BOOK SALE INCOME</b>		
Main Room	10,242.55	59,845.54
Children's Room	4,440.57	22,121.97
Bargain Room	2,388.03	15,271.93
Better Book Sale/ Vinyl/Laser Disc Sale	65.00	100.60
Downtown Cash	137.50	815.30
Volunteers	572.99	3,340.86
PBA/Grote		3,582.75
Amazon/Internet	4,457.87	31,845.78
Pay Pal Receipts/ Other Misc (\$0.00 ytd)		9.88
<b>Total Booksale Income</b>	<b>22,304.51</b>	<b>136,934.61</b>
<b>OTHER INCOME</b>		
Contributions: Restricted/LLF	3,213.00	3,563.00
Contributions: Unrestricted	1,667.50	2,420.84
Annual Appeal	2,540.00	2,540.00
Interest and Dividends	48.82	2,373.97
Memberships	1,434.75	5,702.82
<b>Total Other Income</b>	<b>8,904.07</b>	<b>16,600.63</b>
<b>TOTAL GROSS INCOME</b>	<b>31,208.58</b>	<b>153,535.24</b>
<b>BOOK SALE EXPENSE</b>	Nov-13	F.Y. to Date
Accounting	-	795.00
Advertising	369.00	1,845.00
Book Pickup	-	-
Cash Over/Under	0.10	0.47
Dues & Subs	-	-
Equipment	-	360.69
Fixtures/Furniture	-	-
Insurance	-	-
Internet Sales Expenses	1,065.99	5,254.55
Janitorial Services	155.00	744.24
Licenses & Fees	12.20	313.58
Meals and Snacks	347.16	1,167.07
Miscellaneous	-	-
Newsletter	-	298.16
Payroll Expense	7,320.24	40,014.98
Postage and Delivery	15.18	593.08
Printing and Reproduction	-	3,128.75
Professional Fees - Consult.	-	59.97
Book Pricing Consultation	-	-
Rent	5,505.66	26,648.30
Repairs	-	-
Security	-	-
Supplies	216.86	1,802.04
Taxes	-	582.57
Telephone	181.57	877.05
<b>TOTAL BOOK SALE EXPENSE</b>	<b>15,188.96</b>	<b>84,485.50</b>
<b>NET BOOK SALE INCOME</b>	<b>7,115.55</b>	<b>52,449.11</b>
<b>OTHER EXPENSE</b>	-	-
<b>TOTAL OTHER EXPENSE</b>	-	-
<b>NET TOTAL INC W/O GRANTS</b>	<b>16,019.62</b>	<b>69,049.74</b>
<b>GRANT/GIFT EXPENSES PAID</b>		
General Grants Paid	3,030.25	86,868.07
LLF Directed Grants Paid	-	300.00
<b>TOTAL GRANT/GIFT PAYMENTS</b>	<b>3,030.25</b>	<b>87,168.07</b>
<b>CHANGE IN TOTAL ASSETS</b>	<b>12,989.37</b>	<b>(18,118.33)</b>

<b>Assets</b>	
Borel Checking Day - to - Day	32,161.89
Borel Checking Debit Card	1,818.76
Borel Money Market	31,452.15
1st Republic CD 228 @2.00 4/20/16	210,165.94
Comerica Bank Checking	5,286.45
Luther Burbank Money Market	2,216.15
Luther Burbank CD 080-1 @1.00 4/25/2013	44,603.54
SFCU Check Acct	16.00
SFCU CD 793 @0.55 6/16/2014	51,701.85
Schwab Acct	65.28
Pay Pal Account	37.68
Book Sale Petty Cash	238.08
Book Room Mgr Petty Cash	-
Bulk Mail Fund	74.81
Prepaid Rent (Cubberley)	500.00
<b>Checking, Savings, and Prepaid Total</b>	<b>380,338.58</b>
<b>Fixed Assets</b>	
Leasehold Improvements	24,548.10
Furniture & Fixtures	12,463.75
Cart	7,189.60
Accumulated Depreciation	(14,314.24)
<b>Total Un-depreciated Fixed Assets</b>	<b>29,887.21</b>
<b>Total Assets</b>	<b>410,225.79</b>
<b>Liabilities</b>	
Rent Payable	-
Other Expenses Payable	
General Grants Payable	46,594.75
LLF-Directed Contributions Payable	3,887.08
<b>Total Liabilities</b>	<b>50,481.83</b>
<b>EQUITY</b>	
Endowment Fund	164,144.77
Fund for the Future	95,585.93
General Fund	100,013.26
<b>Fund Balances</b>	<b>359,743.96</b>
<b>Total Liabilities and Fund Balances</b>	<b>410,225.79</b>
<b>General Funds available for Grants</b>	<b>69,551.24</b>

## BOOKSALE INCOME AND EXPENSES



## BOOKSALE INCOME AND EXPENSES TRAILING 12 MONTH AVERAGES



### General Grants Payable

2013-2014	Month Adj	Adj Grant	Spent	Unspent	% Unspent
C71 Leased Collection		67,067.13	67,067.13	-	0%
C72 Local Interest Collection		2,000.00	-	2,000.00	100%
P73 Children's/Teens Programs		35,000.00	2,886.00	32,114.00	92%
P74 Adult Programs		9,000.00	1,239.25	7,760.75	86%
P75 Outreach/Pgm/Staff Supplies		5,000.00	280.00	4,720.00	94%
<b>Total General Grants Payable 2013-2014</b>	<b>-</b>	<b>118,067.13</b>	<b>71,472.38</b>	<b>46,594.75</b>	<b>39%</b>

### LLF -Directed Contribution Grants Payable

	Month Adj	Adj Grant	Spent	Unspent	% Unspent
D1 Terry Su LLF		1,000.00	1,000.00	-	0%
D2 C. Family Trust		3,005.36	3,005.36	-	0%
D3 Mashruwala & Majmundar Fund		1,000.00	1,000.00	-	0%
D4 Dalal Fund		11,995.01	11,995.01	-	0%
D5 Burkoth Memorial Fund		9,390.00	9,334.92	55.08	1%
D6 Biersch Children's Library	1,974.00	2,807.00	300.00	2,507.00	89%
D7 Agiewich Fund (Poetry)		300.00	-	300.00	100%
D8 Misc. Donations	1,025.00	1,025.00	-	1,025.00	100%
<b>Directed Contributions Payable</b>	<b>1,974.00</b>	<b>30,522.37</b>	<b>26,635.29</b>	<b>3,887.08</b>	<b>13%</b>

\* Month Adj = Any adjustment made to the grant amount this month

\*\* Adj Grant = Current Grant amount after any adjustments