



**TREASURER'S REPORT
FOR DECEMBER 2013**

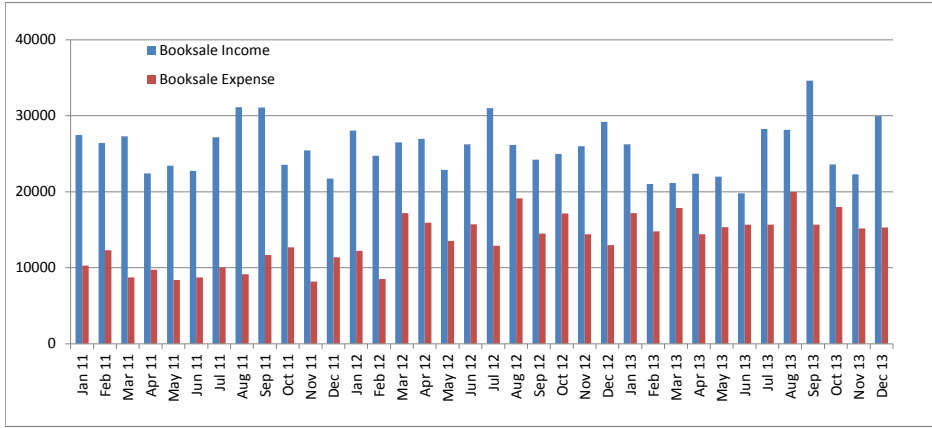
INCOME AND EXPENSES

BALANCE SHEET

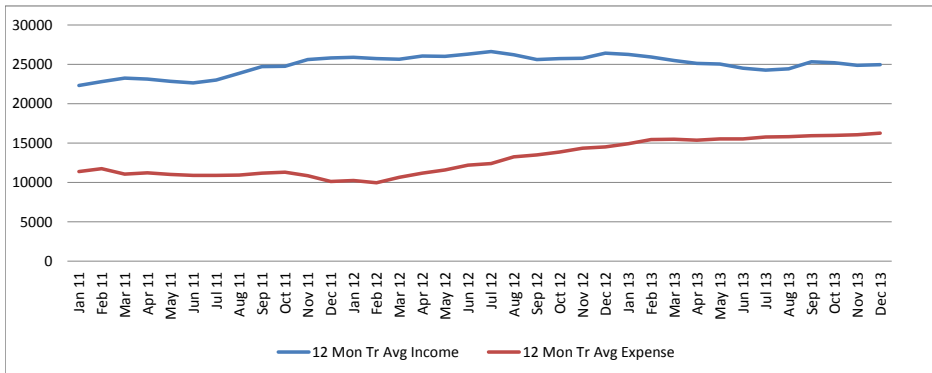
	Dec-13	F.Y. to Date
BOOK SALE INCOME		
Main Room	11,512.21	71,357.75
Children's Room	4,113.75	26,235.72
Bargain Room	2,179.95	17,451.88
Better Book Sale/ Vinyl/Laser Disc Sale	-	100.60
Downtown Cash	142.89	958.19
Volunteers	916.48	4,257.34
PBA/Grote		3,582.75
Amazon/Internet	11,067.38	42,913.16
Pay Pal Receipts/ Other Misc (\$0.00 ytd)		9.88
Total Booksale Income	29,932.66	166,867.27
OTHER INCOME		
Contributions: Restricted/LLF		3,563.00
Contributions: Unrestricted	33.35	2,454.19
Annual Appeal	2,442.75	4,982.75
Interest and Dividends	50.90	2,424.87
Memberships	2,321.75	8,024.57
Total Other Income	4,848.75	21,449.38
TOTAL GROSS INCOME	34,781.41	188,316.65
BOOK SALE EXPENSE		
Accounting		F.Y. to Date 795.00
Advertising	431.98	2,276.98
Book Pickup		-
Cash Over/Under	0.03	0.50
Dues & Subs		-
Equipment		360.69
Fixtures/Furniture		
Insurance		
Internet Sales Expenses	1,065.99	6,320.54
Janitorial Services	155.00	899.24
Licenses & Fees	71.42	385.00
Meals and Snacks	69.30	1,236.37
Miscellaneous		
Newsletter		298.16
Payroll Expense	7,309.05	47,324.03
Postage and Delivery	91.75	684.83
Printing and Reproduction	89.72	3,218.47
Professional Fees - Consult.		-
Book Pricing Consultation		59.97
Rent	5,329.66	31,977.96
Repairs		
Security		
Supplies	501.80	2,303.84
Taxes		582.57
Telephone	181.46	1,058.51
TOTAL BOOK SALE EXPENSE	15,297.16	99,782.66
NET BOOK SALE INCOME	14,635.50	67,084.61
OTHER EXPENSE	-	-
TOTAL OTHER EXPENSE	-	-
NET TOTAL INC W/O GRANTS	19,484.25	88,533.99
GRANT/GIFT EXPENSES PAID		
General Grants Paid	3,146.07	90,014.14
LLF Directed Grants Paid	-	300.00
TOTAL GRANT/GIFT PAYMENTS	3,146.07	90,314.14
CHANGE IN TOTAL ASSETS	16,338.18	(1,780.15)

Assets	
Borel Checking Day - to - Day	47,870.32
Borel Checking Debit Card	2,406.73
Borel Money Market	31,456.16
1st Republic CD 228 @2.00 4/20/16	210,165.94
Comerica Bank Checking	5,286.45
Luther Burbank Money Market	2,216.44
Luther Burbank CD 080-1 @1.00 4/25/2013	44,624.29
SFCU Check Acct	16.00
SFCU CD 793 @0.55 6/16/2014	51,726.01
Schwab Acct	65.28
Pay Pal Account	47.16
Book Sale Petty Cash	221.17
Book Room Mgr Petty Cash	-
Bulk Mail Fund	74.81
Prepaid Rent (Cubberley)	500.00
Checking, Savings, and Prepaid Total	396,676.76
Fixed Assets	
Leasehold Improvements	24,548.10
Furniture & Fixtures	12,463.75
Cart	7,189.60
Accumulated Depreciation	(14,314.24)
Total Un-depreciated Fixed Assets	29,887.21
Total Assets	426,563.97
Liabilities	
Rent Payable	-
Other Expenses Payable	
General Grants Payable	43,448.68
LLF-Directed Contributions Payable	4,101.08
Total Liabilities	47,549.76
EQUITY	
Endowment Fund	169,107.11
Fund for the Future	96,597.34
General Fund	113,309.76
Fund Balances	379,014.21
Total Liabilities and Fund Balances	426,563.97
General Funds available for Grants	82,847.74

BOOKSALE INCOME AND EXPENSES



BOOKSALE INCOME AND EXPENSES TRAILING 12 MONTH AVERAGES



General Grants Payable

2013-2014	Month Adj	Adj Grant	Spent	Unspent	% Unspent
C71 Leased Collection		67,067.13	67,067.13	-	0%
C72 Local Interest Collection		2,000.00	-	2,000.00	100%
P73 Children's/Teens Programs		35,000.00	3,592.10	31,407.90	90%
P74 Adult Programs		9,000.00	2,692.13	6,307.87	70%
P75 Outreach/Pgm/Staff Supplies		5,000.00	1,267.09	3,732.91	75%
Total General Grants Payable 2013-2014	-	118,067.13	74,618.45	43,448.68	37%

LLF -Directed Contribution Grants Payable

	Month Adj	Adj Grant	Spent	Unspent	% Unspent
D1 Terry Su LLF		1,000.00	1,000.00	-	0%
D2 C. Family Trust		3,005.36	3,005.36	-	0%
D3 Mashruwala & Majmundar Fund		1,000.00	1,000.00	-	0%
D4 Dalal Fund		11,995.01	11,995.01	-	0%
D5 Burkoth Memorial Fund		9,390.00	9,334.92	55.08	1%
D6 Biersch Children's Library	214.00	3,021.00	300.00	2,721.00	90%
D7 Agiewich Fund (Poetry)		300.00	-	300.00	100%
D8 Misc. Donations		1,025.00	-	1,025.00	100%
Directed Contributions Payable	214.00	30,736.37	26,635.29	4,101.08	13%

* Month Adj = Any adjustment made to the grant amount this month

** Adj Grant = Current Grant amount after any adjustments