



## TREASURER'S REPORT FOR JANUARY 2014

### INCOME AND EXPENSES

### BALANCE SHEET

	Jan-14	F.Y. to Date
<b>BOOK SALE INCOME</b>		
Main Room	10,413.03	81,770.78
Children's Room	3,594.19	29,829.91
Bargain Room	2,431.07	19,882.95
Better Book Sale/ Vinyl/Laser Disc Sale	-	100.60
Downtown Cash	103.35	1,061.54
Volunteers	901.46	5,158.80
PBA/Grote		3,582.75
Amazon/Internet	7,190.56	50,103.72
Pay Pal Receipts/ Other Misc (\$0.00 ytd)		9.88
<b>Total Booksale Income</b>	<b>24,633.66</b>	<b>191,500.93</b>
<b>OTHER INCOME</b>		
Contributions: Restricted/LLF	1,500.00	5,063.00
Contributions: Unrestricted	500.00	2,954.19
Annual Appeal	1,355.00	6,337.75
Interest and Dividends	1,098.90	3,523.77
Memberships	1,342.01	9,366.58
<b>Total Other Income</b>	<b>5,795.91</b>	<b>27,245.29</b>
<b>TOTAL GROSS INCOME</b>	<b>30,429.57</b>	<b>218,746.22</b>
<b>BOOK SALE EXPENSE</b>	Jan-14	F.Y. to Date
Accounting		795.00
Advertising	409.31	2,686.29
Book Pickup		-
Cash Over/Under	-	0.50
Dues & Subs	15.12	15.12
Equipment	189.48	550.17
Fixtures/Furniture		
Insurance	2,636.00	2,636.00
Internet Sales Expenses	1,015.99	7,336.53
Janitorial Services	155.00	1,054.24
Licenses & Fees	80.45	465.45
Meals and Snacks	508.52	1,744.89
Miscellaneous		
Newsletter		298.16
Payroll Expense	11,378.89	58,702.92
Postage and Delivery	13.91	698.74
Printing and Reproduction	498.58	3,717.05
Professional Fees - Consult.		-
Book Pricing Consultation		59.97
Rent	8,718.32	40,696.28
Repairs	186.04	186.04
Security		
Supplies	243.51	2,547.35
Taxes		582.57
Telephone	421.86	1,480.37
<b>TOTAL BOOK SALE EXPENSE</b>	<b>26,470.98</b>	<b>126,253.64</b>
<b>NET BOOK SALE INCOME</b>	<b>(1,837.32)</b>	<b>65,247.29</b>
<b>OTHER EXPENSE</b>	-	-
<b>TOTAL OTHER EXPENSE</b>	-	-
<b>NET TOTAL INC W/O GRANTS</b>	<b>3,958.59</b>	<b>92,492.58</b>
<b>GRANT/GIFT EXPENSES PAID</b>		
General Grants Paid	3,009.64	93,023.78
LLF Directed Grants Paid	75.00	375.00
<b>TOTAL GRANT/GIFT PAYMENTS</b>	<b>3,084.64</b>	<b>93,398.78</b>
<b>CHANGE IN TOTAL ASSETS</b>	<b>873.95</b>	<b>(906.20)</b>

#### Assets

Borel Checking Day - to - Day	48,564.07
Borel Checking Debit Card	1,368.17
Borel Money Market	31,460.17
1st Republic CD 228 @2.00 4/20/16	211,217.40
Comerica Bank Checking	5,286.45
Luther Burbank Money Market	2,216.73
Luther Burbank CD 080-1 @1.00 4/25/2013	44,645.04
SFCU Check Acct	96.00
SFCU CD 793 @0.55 6/16/2014	51,750.18
Schwab Acct	65.28
Pay Pal Account	96.13
Book Sale Petty Cash	244.00
Book Room Mgr Petty Cash	-
Bulk Mail Fund	74.81
Prepaid Rent (Cubberley)	500.00
<b>Checking, Savings, and Prepaid Total</b>	<b>397,584.43</b>

#### Fixed Assets

Leasehold Improvements	24,548.10
Furniture & Fixtures	12,463.75
Cart	7,189.60
Accumulated Depreciation	(14,314.24)
<b>Total Un-depreciated Fixed Assets</b>	<b>29,887.21</b>

#### Total Assets

**427,471.64**

#### Liabilities

Rent Payable	-
Other Expenses Payable	
General Grants Payable	40,439.04
LLF-Directed Contributions Payable	5,526.08
<b>Total Liabilities</b>	<b>45,965.12</b>

#### EQUITY

Endowment Fund	171,515.61
Fund for the Future	97,830.69
General Fund	112,160.22
<b>Fund Balances</b>	<b>381,506.52</b>

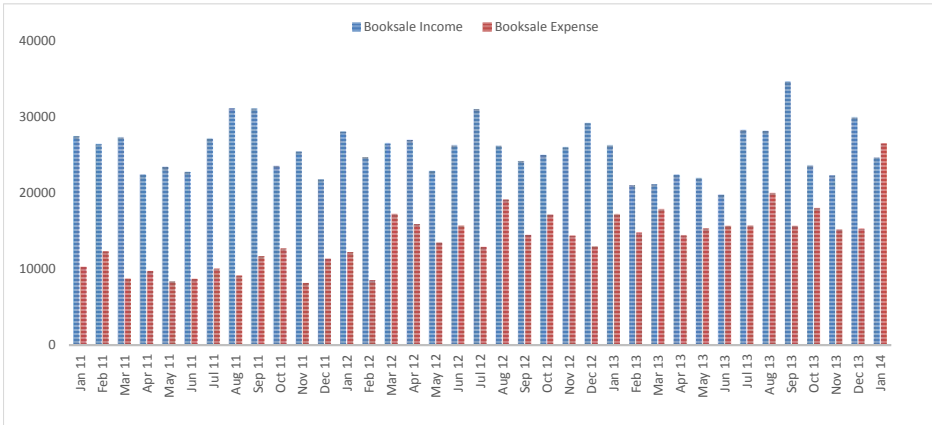
#### Total Liabilities and Fund Balances

**427,471.64**

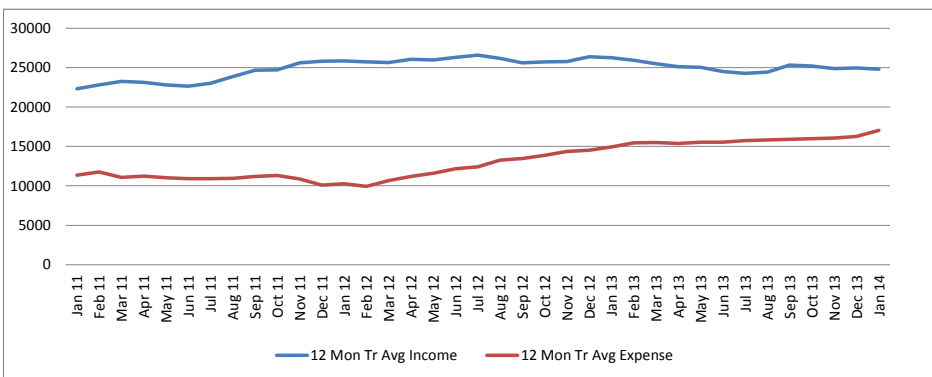
#### General Funds available for Grants

**81,698.20**

## BOOKSALE INCOME AND EXPENSES



## BOOKSALE INCOME AND EXPENSES TRAILING 12 MONTH AVERAGES



### General Grants Payable

2013-2014	Month Adj	Adj Grant	Spent	Unspent	% Unspent
C71 Leased Collection		67,067.13	67,067.13	-	0%
C72 Local Interest Collection		2,000.00	-	2,000.00	100%
P73 Children's/Teens Programs		35,000.00	4,312.47	30,687.53	88%
P74 Adult Programs		9,000.00	4,871.40	4,128.60	46%
P75 Outreach/Pgm/Staff Supplies	-	5,000.00	1,377.09	3,622.91	72%
<b>Total General Grants Payable 2013-2014</b>	<b>-</b>	<b>118,067.13</b>	<b>77,628.09</b>	<b>40,439.04</b>	<b>34%</b>

### LLF -Directed Contribution Grants Payable

	Month Adj	Adj Grant	Spent	Unspent	% Unspent
D1 Terry Su LLF		1,000.00	1,000.00	-	0%
D2 C. Family Trust		3,005.36	3,005.36	-	0%
D3 Mashruwala & Majmundar Fund		1,000.00	1,000.00	-	0%
D4 Dalal Fund	1,000.00	12,995.01	11,995.01	1,000.00	8%
D5 Burkoth Memorial Fund	500.00	9,890.00	9,334.92	555.08	6%
D6 Biersch Children's Library	-	3,021.00	375.00	2,646.00	88%
D7 Agiewich Fund (Poetry)		300.00	-	300.00	100%
D8 Misc. Donations		1,025.00	-	1,025.00	100%
<b>Directed Contributions Payable</b>	<b>1,500.00</b>	<b>32,236.37</b>	<b>26,710.29</b>	<b>5,526.08</b>	<b>17%</b>

\* Month Adj = Any adjustment made to the grant amount this month

\*\* Adj Grant = Current Grant amount after any adjustments