



TREASURER'S REPORT FOR NOVEMBER 2015

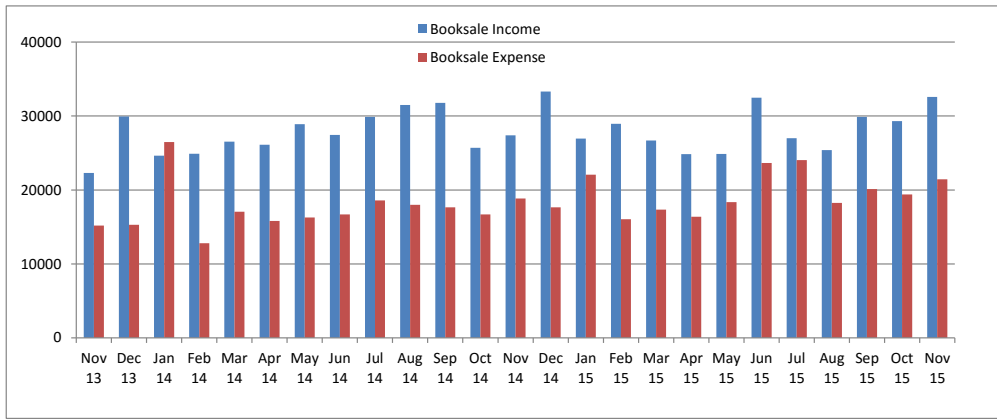
INCOME AND EXPENSES

BALANCE SHEET

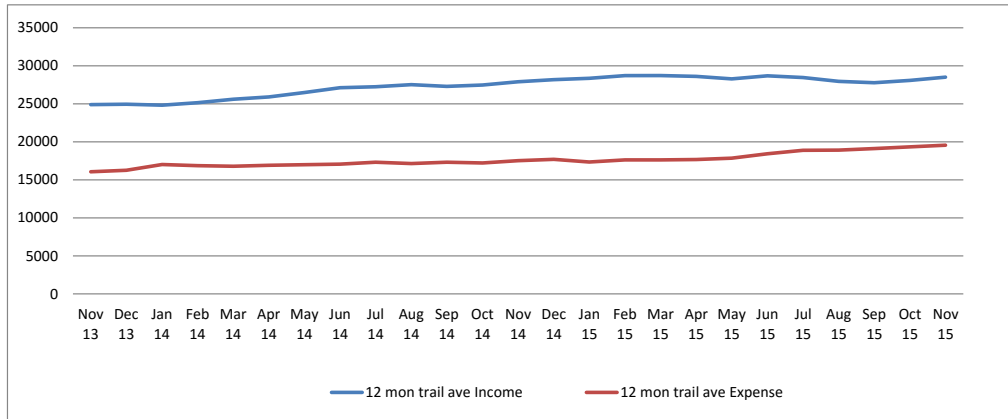
	Nov-15	F.Y. to Date
BOOK SALE INCOME		
Main Room	7,872.87	43,936.48
Ephemera	500.00	2,470.00
Outside/ Special	137.00	1,883.50
Children's Room	4,420.80	21,382.30
Bargain Room	3,199.40	15,499.46
Mitchell Park Cash	1,270.19	5,990.23
Rinconada Cash	240.85	490.65
Downtown Cash	151.66	806.76
Volunteers	1,121.51	4,868.71
PBA/Grote/Stone	25.50	1,321.75
Amazon/Internet	10,126.63	37,847.84
Pay Pal Receipts/Vinyl/DVD	120.50	887.29
Total Booksale Income	29,186.91	137,384.97
OTHER INCOME		
Contributions: Restricted/LLF	700.00	1,400.00
Contributions: Unrestricted	363.13	1,602.73
Annual Appeal	1,465.00	1,465.00
Sale of Assets	-	-
Unassigned income	-	-
Interest and Dividends	56.44	2,450.07
Memberships	1,501.00	6,758.89
Total Other Income	4,085.57	13,676.69
TOTAL GROSS INCOME	33,272.48	151,061.66
BOOK SALE EXPENSE	Nov-15	
Accounting	-	820.00
Advertising	895.34	2,627.11
Book Pickup	-	318.20
Cash Over/Under		
Dues & Subscriptions	19.99	39.98
Equipment	-	-
Fixtures/Furniture	-	492.64
Insurance		
Internet Sales Expenses	1,515.99	5,508.83
Janitorial Services	95.00	475.00
Licenses & Fees	7.93	470.53
Meals and Snacks	2,355.78	3,742.74
Miscellaneous	-	-
Newsletter	-	1,328.44
Payroll Expense	8,944.04	49,190.82
Postage and Delivery	-	138.34
Printing and Reproduction	-	9.55
Professional Fees - Consult.		
Book Pricing Consultation	-	-
Rent	6,319.75	32,800.29
Repairs	60.00	926.65
Security		
Supplies	299.54	2,361.08
Taxes	-	575.93
Telephone	108.94	563.66
Tote Bags	815.45	815.45
TOTAL BOOK SALE EXPENSE	21,437.75	103,205.24
NET BOOK SALE INCOME	7,749.16	34,179.73
OTHER EXPENSE	-	-
TOTAL OTHER EXPENSE	-	-
NET TOTAL INC W/O GRANTS	11,834.73	47,856.42
GRANT/GIFT EXPENSES PAID		
General Grants Paid	4,999.84	44,216.37
LLF Directed Grants Paid	-	8,549.43
TOTAL GRANT/GIFT PAYMENTS	4,999.84	52,765.80
CHANGE IN TOTAL ASSETS	-	(8,549.43)

Assets	
BPB&T Checking	34,734.50
BPB&T Checking Debit Card	1,486.13
BPB&T Money Market	21,528.98
1st Republic CD 228 @2.00 4/20/16	218,655.26
Comerica Bank Checking	-
Luther Burbank Money Market	2,221.03
Luther Burbank CD 080 @0.54 4/25/15	120,616.71
SFCU Check Acct	10,040.00
SFCU CD 793 @0.65 6/16/2015	63,367.65
Schwab Acct	65.28
Pay Pal Account	1,032.58
Book Sale Petty Cash	178.00
Book Room Mgr Petty Cash	-
Bulk Mail Fund	141.58
Prepaid Rent (Cubberley)	500.00
Checking, Savings, and Prepaid Total	474,567.70
Fixed Assets	
Leasehold Improvements	24,548.10
Furniture & Fixtures	12,463.75
Cart	7,189.60
Accumulated Depreciation	(28,954.24)
Total Un-depreciated Fixed Assets	15,247.21
Total Assets	489,814.91
Liabilities	
Rent Payable	-
Other Expenses Payable	-
General Grants Payable	128,270.89
LLF-Directed Contributions Payable	10,706.92
Total Liabilities	138,977.81
EQUITY	
Endowment Fund	179,929.10
Fund for the Future	121,617.64
General Fund	49,290.36
Fund Balances	350,837.10
Total Liabilities and Fund Balances	489,814.91
General Funds available for Grants	33,401.57

BOOKSALE INCOME AND EXPENSES



BOOKSALE INCOME AND EXPENSES TRAILING 12 MONTH AVERAGE



General Grants Payable

	Month Adj	Adj Grant	Spent	Unspent	% Unspent
2015-2016					
C91 Collection Replacement	(4,997.88)	63,571.96	4,999.84	58,572.12	92%
P92 Children's/Teens Programs	896.50	48,326.50	-	48,326.50	100%
P93 Adult Programs	2,332.07	14,332.07	-	14,332.07	100%
P94 Program Supplies	40.20	7,040.20	-	7,040.20	100%
Total General Grants Payable 2015-2016	(1,729.11)	133,270.73	4,999.84	128,270.89	96%

LLF -Directed Contribution Grants Payable

	Month Adj	Adj Grant	Spent	Unspent	% Unspent
D1 Terry Su LLF		1,000.00	1,000.00	-	0%
D2 Cotter Family Trust	-	4,005.36	3,005.36	1,000.00	25%
D3 Mashruwala & Majmudar Fund	-	1,750.00	1,000.00	750.00	43%
D4 Dalal Fund	-	13,994.01	13,993.18	0.83	0%
D5 Burkoth Memorial Fund	-	10,890.00	9,834.92	1,055.08	10%
D6 Biersch Children's Library	-	3,221.00	1,449.73	1,771.27	55%
D7 Agiewich Memorial Fund (Poetry)		300.00	-	300.00	100%
D8 Misc. Library Donations	-	2,924.00	-	2,924.00	100%
D9 Wyman Memorial Fund	-	1,555.00	1,551.50	3.50	0%
D10 Justman Memorial Fund	-	5,000.00	4,998.76	1.24	0%
D11 Meyler Memorial Fund	-	1,765.00	-	1,765.00	100%
D12 Misc FOPAL Donations	700.00	1,136.00	-	1,136.00	100%
Directed Contributions Payable	700.00	47,540.37	36,833.45	10,706.92	23%

* Month Adj = Any adjustment made to the grant amount this month

** Adj Grant = Current Grant amount after any adjustments